



## Application for Emergency Assistance

Emergency funds have been donated by North Central Michigan College (North Central) students, employees, their families, and many other individuals who are interested in helping students succeed. When funding is available, grants are provided to meet emergency needs that would otherwise prevent students from continuing their education at North Central.

**The Fund is intended to assist students who have experienced an emergency situation that has caused a temporary financial hardship that would prevent them from attending classes. Emergency assistance is provided only for NCMC students during official semester dates.**

### **Terms of Grant:**

- Funds can cover emergency needs as determined on a case-by-case basis by the Emergency Assistance Committee.
- Checks will be made payable to the company owed, if appropriate.
- Students must complete the FAFSA and have the results sent to NCMC.
- Grant recipients are strongly encouraged to write a thank you letter to the College Foundation about how the grant money helped them to stay in college, complete their program, and achieve their goals.
- Grant can only be awarded once \*

\* Grant funds are not expected to be repaid. If personal circumstances allow for awarded funds to be fully repaid by the student to the Emergency Assistance Fund (via the Assistant Registrar/Student Accounts Office), the student could apply again for emergency assistance should a future need arise.

### **Eligibility Criteria: (You must meet all criteria below to qualify)**

- I am a currently enrolled student at North Central.
- I am a degree/certificate seeking student at North Central.
- I am not on Financial Aid probation or ineligible status.
- I am a returning North Central student with a cumulative GPA of 2.0 or higher, or, I am a first time student at North Central with no GPA yet.
- I have completed a FAFSA.
- I have not previously received a North Central Emergency Grant.

### **Instructions:**

- Fill out the Application for Emergency Assistance (attached) completely.
- Attach a copy of eviction notice, utility shut off notice, car repair estimate or other appropriate documentation.
- Submit this form to the **Student Services Office** for review. You will be notified by email (North Central student email account) as soon as possible.



# Application for Emergency Assistance

**Please PRINT all information:**

MyMail student email account (your username @student.ncmich.edu)

Date: \_\_\_\_\_ NCMC Student Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_  
FIRST MI LAST

Phone: \_\_\_\_\_ Number of dependents: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street City State Zip

**GRANT AMOUNT REQUESTED:** \$ \_\_\_\_\_ I have completed a FAFSA. Date: \_\_\_\_\_

**Nature of Emergency:** attach copy of bills/estimate for repair, name/address of who is doing the repair, if appropriate.

Eviction Notice or Utility Shut-Off: Company and amount? \_\_\_\_\_

Car Problems, explain: \_\_\_\_\_

Textbook/supply needs, explain: \_\_\_\_\_

Other, please explain: \_\_\_\_\_

**Income:** Indicate all sources of income and support (taxable and non-taxable) such as employment, spouse employment, child support FIA, worker re-training, Bridge Card, rental assistance, other agency support, i.e. child care funds through WRC or other support from any agencies.

### Income: List Monthly Amounts

### Expenses: List Monthly Amounts

Earned Income (total family)	\$ _____
Non-taxable income:	\$ _____
Other resources/donations, places that have provided you with help and amounts:	\$ _____
Other: List _____	\$ _____
_____	\$ _____
_____	\$ _____

Rent or Mortgage Payment:	\$ _____
Utilities: Gas, Electricity, Propane:	\$ _____
Food:	\$ _____
Gas:	\$ _____
Car Insurance;	\$ _____
Other: _____	\$ _____
_____	\$ _____

**How would this one time assistance help you stay in school?** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Certification:** By signing this application I certify that the information on this application is complete, true, and that I am in need of this grant to continue my education at North Central.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_