



## Application for Emergency Assistance

Emergency funds have been donated by North Central Michigan College students, employees, their families, and many other individuals who are interested in helping students succeed. When funding is available, grants are provided to meet emergency needs that would otherwise prevent students from continuing their education at North Central.

**The Fund is intended to assist students who have experienced an emergency situation that has caused a temporary financial hardship that would prevent them from attending classes. Emergency assistance is provided only for NCMC students during official semester dates.**

### **Terms of Grant:**

- Funds can cover emergency needs as determined on a case-by-case basis by the Emergency Assistance Committee.
- Checks will be made payable to the company owed, if appropriate.
- Students must complete the FAFSA and have the results sent to NCMC.
- Grant recipients are strongly encouraged to write a thank you letter to the College Foundation about how the grant money helped them to stay in college, complete their program, and achieve their goals.
- Funds can be awarded one time during a rolling 12-month period.

### **Eligibility Criteria: (You must meet all criteria below to qualify)**

- I am a degree/certificate seeking student enrolled in the current semester at North Central.
  - I am a returning North Central student with a cumulative GPA of 2.0 or higher, or, I am a first-time student at North Central with no GPA yet.
  - I have completed a FAFSA.
- OR**
- I am a Fast Track program student.

### **Instructions:**

- Fill out the Application for Emergency Assistance (attached) completely.
- Submit supporting documentation with this application (i.e. eviction notice, utility shut off notice, car repair estimate, etc.).
- Submit this form to [rdyoung@ncmich.edu](mailto:rdyoung@ncmich.edu) for review. You will be notified by email (North Central student email account) as soon as possible.



## Application for Emergency Assistance

**Please PRINT all information:**

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
FIRST MI LAST

NCMC Student Number: \_\_\_\_\_ My Mail (student email): \_\_\_\_\_ Phone: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street City State Zip

**AMOUNT REQUESTED:** \$ \_\_\_\_\_

**Nature of Emergency:** Attach copies of supporting documentation (repair quotes, billing statements, etc.).

Company and amount? \_\_\_\_\_

Car Problems, explain: \_\_\_\_\_

Other, please explain: \_\_\_\_\_

**Income:** Indicate all sources of household income and support including employment income, child support FIA, worker re-training, Bridge Card, rental assistance, other agency support, i.e. child care funds through WRC or other support from any agencies.

### Income: List Monthly Amounts

### Expenses: List Monthly Amounts

|   |          |
|---|----------|
| Earned Income (total family)  | \$ _____ |
| Non-taxable income:   | \$ _____ |
| Other resources/donations, places that have provided you with help and amounts: | \$ _____ |
| Other: List _____   | \$ _____ |
| _____   | \$ _____ |
| _____   | \$ _____ |

|                                       |          |
|---------------------------------------|----------|
| Rent or Mortgage Payment:             | \$ _____ |
| Utilities: Gas, Electricity, Propane: | \$ _____ |
| Food:                                 | \$ _____ |
| Gas:                                  | \$ _____ |
| Car Insurance:                        | \$ _____ |
| Other: _____                          | \$ _____ |
| _____                                 | \$ _____ |



## Application for Emergency Assistance

Explain the current circumstance that puts you at risk of not being able to continue to attend class:

Have you sought assistance from elsewhere? From where/whom?

If you receive this funding, explain how this will allow you to continue your education and help you to be successful.

### CERTIFICATION:

I hereby certify the information provided is complete and accurate to the best of my knowledge. As a condition of receipt of the NCMC Emergency Assistance Grant, **I agree to supply NCMC with documentation of need prior to payment.**

Student Signature: \_\_\_\_\_

(Actual signature is required. If you are unable to sign with your pdf program, please sign a blank piece of paper, note that it's for your emergency fund application and include that with your email.)

Date: \_\_\_\_\_